

**Private and Confidential**

Ms Debbie Bailey  
Bunbury Medical Practice  
Vicarage Lane  
Bunbury  
Tarpoley  
CHESHIRE  
CW6 9PE

# Improving Practice Questionnaire Report

Bunbury Medical Practice

February 2013



1 Northleigh House  
Thorverton Road  
Matford Business Park  
Exeter  
EX2 8HF

Ms Debbie Bailey  
Bunbury Medical Practice  
Vicarage Lane  
Bunbury  
Tarporley  
CHESHIRE  
CW6 9PE

t 0845 5197493  
f 01392 824767

e [enquiries@cfepsurveys.co.uk](mailto:enquiries@cfepsurveys.co.uk)  
w [www.cfepsurveys.co.uk](http://www.cfepsurveys.co.uk)

13 February 2013

Dear Ms Bailey

This report outlines your patient feedback from the Improving Practice Questionnaire (IPQ). Your results have been illustrated in tables and graphs with associated benchmarks where applicable. Details of score calculation and statistical methods have been provided to help you in the interpretation and understanding of your results. You will also receive an A4 poster summarising your results and a certificate of completion which you may like to display to patients to indicate that you value their views in order to inform positive change within your practice.

If you are carrying out this survey in order to help meet the requirements of the patient participation directed enhanced service (DES) for GMS contract, a guidance template for discussion of these local survey findings and an action plan have been included which may help facilitate discussions with your patient reference group (PRG).

Please note that the scoring scale used to calculate the mean percentage scores was updated in October 2009 in line with feedback from practices and health professionals. This is explained in greater detail in the supporting documentation found at the end of this report. In this report any previous scores displayed will have been calculated using the new scale to be directly comparable with your current scores.

The format of this report has been updated, which we hope will provide you with a clearer picture of performance.

We hope these results give you useful feedback as to how patients rated the practice and its service, and provide you with a basis for reflection. In order to enable us to improve our services we would be grateful if you could complete a feedback form using the following link:

<http://www.cfepsurveys.co.uk/questionnaires/feedback/default.aspx?psid=148097>

Please contact the office on 0845 5197493 or [reports@cfepsurveys.co.uk](mailto:reports@cfepsurveys.co.uk) if you require further information about your report.

Yours sincerely



Helen Powell  
Survey Manager

# Report Contents

## Introduction

### Your patient feedback

Distribution and frequency of ratings (table 1)	P1
Your mean percentage scores and benchmarks from all participating practices (table 2, graph 1)	P2
Your mean percentage scores and benchmarks by practice list size (table 3, graph 2)	P3
Your patient demographics (table 4)	P4
Your current and previous mean percentage scores (table 5)	P5
Your patient comments	P6

### Supporting documents

Details of score calculation
Explanation of quartiles
Page by page guide to the interpretation of your report
Sample questionnaire

## Introduction

### About the IPQ

The IPQ is a well-established questionnaire widely used in the UK.

Since 2004, over 3,000,000 patients have completed an IPQ providing valuable patient feedback to over 4,000 practices and over 16,000 health practitioners, many of these practices and health practitioners having completed the survey on more than one occasion.

Extensive published validation studies (please see <http://www.cfepsurveys.co.uk/library/publications.aspx>) have established that the IPQ is a reliable and sensitive tool: accurately measuring patient satisfaction in designated areas and is sensitive to change - if the IPQ is carried out on more than one occasion any change in patient perception of service can be clearly and reliably monitored.

This report outlines the feedback that has been collected and analysed from a sample of your patients. Full explanation on how to interpret this information can be found in the report. We hope that this feedback is useful and a basis for reflection.

A sample of the IPQ questionnaire is included at the end of this report for reference.

### About the benchmarks

Benchmarks are a useful guide as to how your practice performed in relation to all the practices who have carried out an IPQ survey. Benchmark data provided relates to either all practices or according to practice list size (the practice list size benchmarks displayed in this report are representative of your practice), as we have established this plays a part in scores achieved. However, it should be noted that other factors such as geographical location and clinical setting may also affect scores and benchmarks may not always be truly representative. Furthermore as it is not mandatory for a practice to carry out an IPQ survey, benchmarks provided are effectively based on data collected from a *volunteer* sample. Volunteer samples often perform better than an 'average' sample which could make the benchmarks provided artificially high.

### Your feedback

From the report you will be able to clearly pinpoint areas where you scored well and also those areas where you might feel that improvements may be needed. However, it is advisable to take time to assimilate all the feedback and to avoid scanning the report and noting specific scores on which too much emphasis can be placed. In fact, the clearest reflection of patient satisfaction can often be seen in the frequency and distribution of patient ratings and in their written comments.

A page by page guide to the interpretation of your report has been incorporated in the supporting documentation at the end of this report which you may find useful.

### Other useful information

Together with your report you will receive:

- An A4 poster: to enable you to share the results of your local survey with the patients in your practice.
- A 'Guidance template for discussion of local findings and action plan': completion of which may help you meet the requirements of the patient participation directed enhanced services (DES) for GMS contract, if required.

Your patient feedback

## Your patient feedback

Table 1: Distribution and frequency of ratings, questions 1-28

Question	Poor	Fair	Good	Very Good	Excellent	Blank/spoilt
Q1 Opening hours satisfaction	4	14	61	76	51	3
Q2 Telephone access	2	16	53	81	55	2
Q3 Appointment satisfaction	1	17	53	81	57	0
Q4 See practitioner within 48hrs	16	26	52	70	42	3
Q5 See practitioner of choice	14	47	51	54	38	5
Q6 Speak to practitioner on phone	11	29	46	68	33	22
Q7 Comfort of waiting room	0	2	33	98	73	3
Q8 Waiting time	3	25	70	63	41	7
Q9 Satisfaction with visit	1	3	28	84	90	3
Q10 Warmth of greeting	0	1	28	78	98	4
Q11 Ability to listen	1	2	21	76	102	7
Q12 Explanations	0	1	24	81	100	3
Q13 Reassurance	1	4	26	83	91	4
Q14 Confidence in ability	1	1	23	76	105	3
Q15 Express concerns/fears	1	2	29	77	96	4
Q16 Respect shown	2	0	24	71	109	3
Q17 Time for visit	1	6	26	73	98	5
Q18 Consideration	1	1	36	73	87	11
Q19 Concern for patient	1	2	33	79	84	10
Q20 Self care	1	4	31	80	81	12
Q21 Recommendation	1	0	27	66	104	11
Q22 Reception staff	1	3	28	71	105	1
Q23 Respect for privacy/confidentiality	1	8	31	82	83	4
Q24 Information of services	6	10	41	69	78	5
Q25 Complaints/compliments	3	14	59	62	44	27
Q26 Illness prevention	3	12	60	66	49	19
Q27 Reminder systems	7	14	59	62	46	21
Q28 Second opinion / comp medicine	3	12	55	47	37	55

Blank/spoilt responses are not included in the analysis (see score explanation)

Your patient feedback

Table 2: Your mean percentage scores and benchmarks from all participating practices

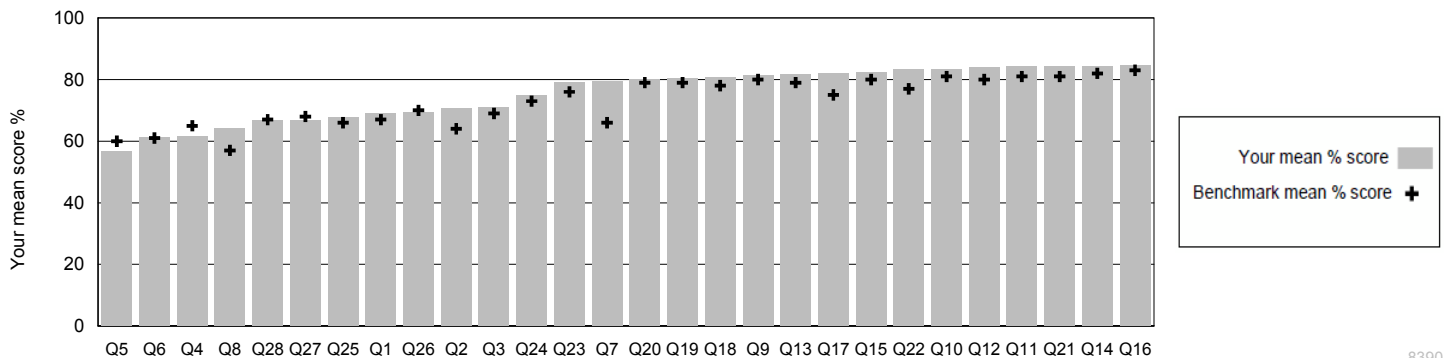
	Your mean score (%)	Benchmark data (%)*					
		National mean score (%)	Min	Lower quartile	Median	Upper quartile	Max
<b>About the practice</b>							
Q1 Opening hours satisfaction	69	67	40	63	67	71	99
Q2 Telephone access	71	64	22	55	64	72	99
Q3 Appointment satisfaction	71	69	35	64	69	74	99
Q4 See practitioner within 48hrs	62	65	22	57	64	72	99
Q5 See practitioner of choice	57	60	23	52	60	68	99
Q6 Speak to practitioner on phone	61	61	31	54	61	67	99
Q7 Comfort of waiting room	79	66	21	61	66	72	100
Q8 Waiting time	64	57	20	51	57	63	99
<b>About the practitioner</b>							
Q9 Satisfaction with visit	81	80	48	76	80	84	99
Q10 Warmth of greeting	83	81	47	78	82	86	99
Q11 Ability to listen	84	81	49	78	82	86	100
Q12 Explanations	84	80	47	76	81	85	100
Q13 Reassurance	82	79	48	75	79	83	100
Q14 Confidence in ability	84	82	47	78	83	86	100
Q15 Express concerns/fears	82	80	48	76	80	84	100
Q16 Respect shown	85	83	45	80	84	88	100
Q17 Time for visit	82	75	45	70	75	79	100
Q18 Consideration	81	78	47	74	78	82	100
Q19 Concern for patient	81	79	43	75	79	83	100
Q20 Self care	80	79	51	75	80	83	99
Q21 Recommendation	84	81	46	77	81	85	100
<b>About the staff</b>							
Q22 Reception staff	83	77	39	72	76	81	99
Q23 Respect for privacy/confidentiality	79	76	42	72	76	80	100
Q24 Information of services	75	73	38	69	73	77	100
<b>Finally</b>							
Q25 Complaints/compliments	68	66	38	62	66	70	100
Q26 Illness prevention	69	70	19	66	69	73	100
Q27 Reminder systems	67	68	42	63	67	72	99
Q28 Second opinion / comp medicine	67	67	37	63	67	71	99
Overall score	76	73	44	69	73	77	100

Your mean score for this question falls in the highest 25% of all means  
 Your mean score for this question falls in the middle 50% of all means  
 Your mean score for this question falls in the lowest 25% of all means

8390

\*Based on data from 3,157 practices carrying out 3,834 surveys between April 2008 and March 2012 with 25 or more responses. Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient ratings per question is achieved (see table 1). In the event that there are less than 5 patient responses for any question, the corresponding score will not be illustrated. Please see the supporting documents at the end of this report for percentage score calculation and quartile information.

Graph 1: Your mean percentage scores in ascending order of performance with benchmark mean scores from all participating practices



8390

## Your patient feedback

Table 3: Mean percentage scores and benchmarks by practice list size (4001-6000 patients)

	Your mean score (%)	Benchmark data (%)*					
		National mean score	Min	Lower quartile	Median	Upper quartile	Max
<b>About the practice</b>							
Q1 Opening hours satisfaction	69	67	46	63	67	71	94
Q2 Telephone access	71	65	28	58	66	72	91
Q3 Appointment satisfaction	71	69	43	64	69	74	94
Q4 See practitioner within 48hrs	62	64	27	57	64	72	95
Q5 See practitioner of choice	57	61	29	54	61	67	89
Q6 Speak to practitioner on phone	61	60	33	54	61	67	86
Q7 Comfort of waiting room	79	65	35	60	67	71	96
Q8 Waiting time	64	57	24	51	57	63	91
<b>About the practitioner</b>							
Q9 Satisfaction with visit	81	80	53	76	80	84	96
Q10 Warmth of greeting	83	81	52	78	82	85	96
Q11 Ability to listen	84	82	51	78	82	86	95
Q12 Explanations	84	80	51	77	81	84	94
Q13 Reassurance	82	79	52	75	79	83	95
Q14 Confidence in ability	84	82	53	79	83	86	95
Q15 Express concerns/fears	82	80	52	76	80	84	95
Q16 Respect shown	85	84	54	80	84	88	96
Q17 Time for visit	82	75	45	70	75	79	93
Q18 Consideration	81	78	49	74	79	82	94
Q19 Concern for patient	81	79	51	75	80	83	95
Q20 Self care	80	79	58	76	80	84	92
Q21 Recommendation	84	81	51	77	82	85	96
<b>About the staff</b>							
Q22 Reception staff	83	77	53	73	77	81	95
Q23 Respect for privacy/confidentiality	79	76	56	72	76	80	96
Q24 Information of services	75	73	50	70	74	77	95
<b>Finally</b>							
Q25 Complaints/compliments	68	67	46	63	67	71	93
Q26 Illness prevention	69	70	50	66	70	73	94
Q27 Reminder systems	67	68	48	64	68	72	95
Q28 Second opinion / comp medicine	67	68	45	64	68	71	93
Overall score	76	73	51	69	73	77	94

Your mean score for this question falls in the highest 25% of all means  
 Your mean score for this question falls in the middle 50% of all means  
 Your mean score for this question falls in the lowest 25% of all means

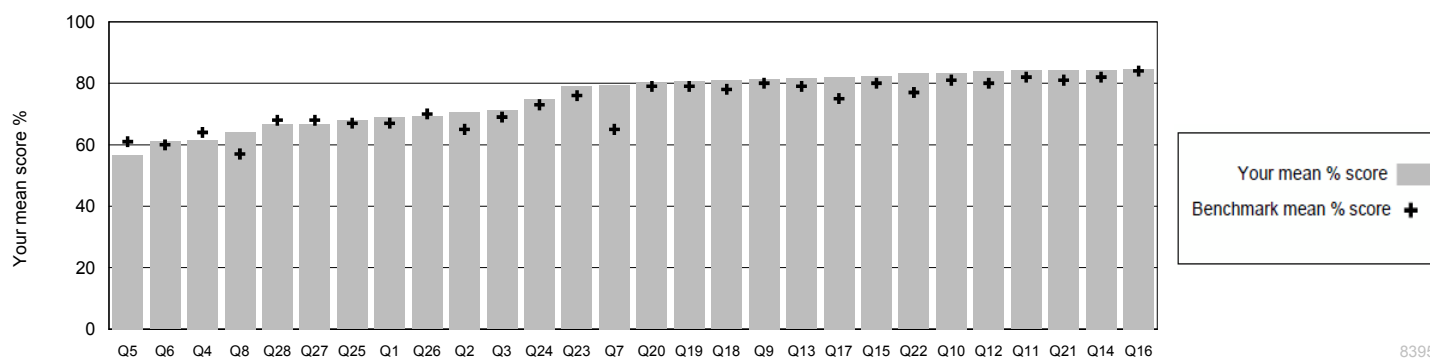
8395

\*Based on data from 637 practices carrying out 759 surveys between April 2008 and March 2012 with 25 or more responses.

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient responses per question is achieved. In the event that there are less than 5 patient responses for any question, this score will not be illustrated.

See the supporting documents at the end of this report for percentage score calculation and quartile information.

Graph 2: Your mean percentage scores in ascending order of performance with benchmark mean scores by list size (4001-6000 patients)



8395



## Your patient feedback

Table 4: Your patient demographics

Number of patient responses by category, your mean percentage scores and benchmarks by practice list size (4001-6000 patients)

	Number of responses	Your mean score (%)	Benchmark data (%)*					
			National mean score (%)	Minimum	Lower Quartile	Median	Upper Quartile	Maximum
<b>Age</b>								
Under 25	11	77	70	43	65	71	76	98
25 - 59	97	77	72	51	68	72	76	94
60 +	89	75	76	53	72	76	80	92
Blank	12	75	71	41	65	72	78	100
<b>Gender</b>								
Female	115	76	72	52	69	73	77	95
Male	80	75	74	48	70	74	78	93
Blank	14	76	71	44	65	72	78	96
<b>Visit usual practitioner</b>								
Yes	145	77	75	53	71	75	79	93
No	38	70	69	45	64	69	74	96
Blank	26	79	71	43	66	71	76	95
<b>Years attending</b>								
< 5 years	31	82	72	46	68	73	77	97
5 - 10 years	24	72	72	37	68	73	77	95
> 10 years	137	75	74	52	70	74	78	93
Blank	17	79	71	42	65	72	78	96

\*Based on data from 637 practices carrying out 759 surveys between April 2008 and March 2012 with 25 or more responses.

Demographic category mean percentage scores are calculated from all the ratings from all questions for that demographic group.

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient ratings per category is achieved. In the event that there are less than 5 patient responses for any question, the corresponding score will not be illustrated.

Please see the supporting documents at the end of this report for percentage score calculation and quartile information.

839E

## Your patient feedback

Table 5: Your current and previous mean percentage scores\*

	Current scores	31/07/2008	06/08/2007	13/04/2006
Q1 Opening hours satisfaction	69	68	67	71
Q2 Telephone access	71	72	71	70
Q3 Appointment satisfaction	71	72	72	71
Q4 See practitioner within 48hrs	62	69	69	71
Q5 See practitioner of choice	57	60	61	64
Q6 Speak to practitioner on phone	61	66	67	67
Q7 Comfort of waiting room	79	83	82	61
Q8 Waiting time	64	64	61	54
Q9 Satisfaction with visit	81	85	84	85
Q10 Warmth of greeting	83	87	84	86
Q11 Ability to listen	84	85	85	85
Q12 Explanations	84	84	85	83
Q13 Reassurance	82	82	84	83
Q14 Confidence in ability	84	86	88	88
Q15 Express concerns/fears	82	82	83	84
Q16 Respect shown	85	86	86	88
Q17 Time for visit	82	78	78	76
Q18 Consideration	81	82	83	82
Q19 Concern for patient	81	83	83	83
Q20 Self care	80	--	--	--
Q21 Recommendation	84	86	86	87
Q22 Reception staff	83	82	82	82
Q23 Respect for privacy/confidentiality	79	79	78	79
Q24 Information of services	75	77	74	74
Q25 Complaints/compliments	68	68	68	67
Q26 Illness prevention	69	72	69	70
Q27 Reminder systems	67	70	68	67
Q28 Second opinion / comp medicine	67	69	71	69
Overall score	76	77	77	76

-- no data available, question introduced in October 2009.

Please note that the scoring scale used to calculate the mean percentage scores was updated in October 2009 in line with feedback from practices and health professionals. This is explained in greater detail in the supporting documentation found at the end of this report. In this report any previous scores displayed will have been calculated using the new scale to be directly comparable with your current scores.

\*Dates in the table relate to date of application to carry out the survey.

## Your patient feedback

All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

## Comments about how the practice could improve

- We feel some cover at weekends by a familiar person should be available.
- Overall very satisfied.
- Sometimes difficult to get through on phone.
- The practice staff and doctors are superb!
- Evening and/or weekend surgeries for people working.
- This is a fantastic practice, in comparison to my last practice, everything from the warmth and ability of the doctors to the reception is amazing and in my opinion needs no improvement.
- Seems splendid.
- Open on Saturday.
- Hygiene not good. There should be hand cleansing bottles on the reception desk and receptionists should ask patients to use the spray - same goes for prescriptions - bottles on wall not noticed. All staff should wear name tabs.
- Happy with things as they are.
- Possible late evening surgeries and would like to be able to see doctor of choice with less notice. At present have to book at least two weeks in advanced and as I am limited in times I can visit due to work hours. Sometimes I have to book at short notice and not being able to see the doctor I wish to see.
- Occasionally I have had to come back later to collect medications that pharmacy didn't have stock of. Slight inconvenience.
- Don't take away the prescriptions that worked best (probably due to costs) without giving full explanation to patients. My quality of life is now reduced - Thanks for that!
- Visits to elderly people for blood tests, blood pressure checks etc. Chiropody services e.g. "rent space" to private chiropodist to have local service.
- Answering on reception needs improving when computer machine not in use.
- Reception/office staff could be a little more friendly and welcoming.
- My only concern is having to wait a considerable length of time to see the doctor of your choice.
- I have always found reception staff very jovial and friendly and dispensers apologetic if delays have occurred. Doctors are always very helpful and explain in laymans terms any questions you may ask.
- They are a gem! Wonderful doctor. Other staff are fantastic.
- Inability to book appointment on a Monday.
- I think that there is one thing that could change is that when you ring up for an appointment I don't agree with the reception staff (not all) asking what the problem is. At the end of the day most of them live near by and you always wonder if people know your health problems.
- Excellent doctors. No faults.
- It would be better if you could get an appointment within 48 hours. I did for this particular appointments but it is usually impossible to get one within this time frame.
- I don't think we realise how much work goes on in the background and why we have to wait sometimes. The area the practice covers, the amount of work involved and the number of patients that are registered. We should all allow ourselves 10 more minutes a day for the wait.
- Marvellous, first rate.
- Wish we could see doctor of choice without having to wait weeks ahead.
- Better doctors who are better qualified.

## Your patient feedback

All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

## Comments about how the practice could improve

- The best! Don't mind a wait to see GP as it's worth it - they're so good.
- Very good practice. Some staff always helpful.
- Some staff can be very rude/judgemental.
- My mother is a patient, why have they never sent for a health check. I am over 50 and I have been sent for. She is 20 years older than me.
- Excellent practice. Staff always helpful - Reception staff. Some staff noisy and not so helpful.
- To have the opportunity of seeing the same doctor on all visits.
- Fantastic staff and great doctors - we are so lucky to have them here.
- I'm concerned by the amount of people who miss appointments. I wonder if ringing those most often missing appointments beforehand would show results.
- Maybe to be open on a Saturday morning.
- The prescription renewal service is limited.
- Employ more doctors and open longer hours.
- Telephone line to prescriptions very busy and had to ring several times to get through.
- Opening hours over the weekend.
- No need.
- The main issue for my family relates to living in East Cheshire and the surgery is in West Cheshire, this administrative boundary is a barrier to some health services i.e. Wheelchair/dietary health.
- Open weekends.
- Very good professional service.
- Very good staff. Excellent facilities. Great parking. Good access.
- Trying to contact the surgery when trying to obtain a prescription can prove difficult with the phone always engaged.
- Excellent service already.
- An excellent practice.
- Have medication available.
- 5 year health check for oldies is too long, 2 year would be better.
- As always, excellent.
- Very happy with the service!
- Telephone often not answered, only by message.
- Sometimes, extremely difficult to get through to 'prescriptions' on telephone.
- We are very lucky in Bunbury.
- Services such as the wart clinic are available at specific times which do clash with when people work. Evenings appointments would be good. Also a weekend open door practice would be good.
- Excellent practice. Fantastic receptionists. Noisy dispensers.
- Better availability of dispensary by phone. Have repeat prescriptions in stock.

## Your patient feedback

All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

## Comments about how the practice could improve

- Has been great for many, many years. Keep up the good work.
- As I am concerned the practice is doing their job.

## Comments about how the doctor/nurse could improve

- Just by taking turns to staff the practice!
- Very satisfied.
- This doctor is the best doctor I have ever had, very understanding, comforting and reassuring. No improvement needed, if anything they should be duplicated.
- Of course not.
- All doctors should smile when they greet the patients to come in to their rooms, only one doctor does it! Hope all doctors mention help tests for Alzheimers.
- None. This doctor is a real "sweetie".
- None. She is excellent.
- No. This doctor was amazing.
- This doctor is an excellent communicator and listener.
- None to date!
- None. They are very good at all times.
- Sometimes comes across a little unconfident but because he shows good knowledge and is very helpful I think this is more in his personality than professionally.
- Excellent doctors. No faults.
- None. They have all been lovely.
- They're a very nice person, but sometimes comes across as a little 'nervous' not 100% sure how knowledgeable they are with my condition but I have faith they have the support of other doctors if they are unclear. Overall I think it is an excellent medical centre.
- No. First rate.
- This doctor is extremely pleasant, patient and professional. At times they come across as a bit nervous which is unnecessary as they are excellent.
- Not being so cold towards me in their nature.
- All doctors wonderful.
- No need.
- No, excellent.
- Start/arrive on time.
- No, I always get satisfaction. No problems at all!
- It would help if doctors volunteered test results.
- This doctor, first class!
- Without the help of the doctors we would not survive.

Supporting documents

## Supporting documents

### Details of score calculation

The score provided for each question in this questionnaire is the mean (average) value of all of the ratings from all patients who completed the question. It is expressed as a percentage - so the best possible score is 100%.

Example using data from your Q1 Opening hours satisfaction

Total number of patients responses = 209

Questionnaire rating scale	Poor	Fair	Good	Very Good	Excellent	Blank/spoilt
Number of ratings	4	14	61	76	51	3

Value assigned to each rating	0	25	50	75	100	n/a

$$\frac{(\text{number of Poor ratings} \times 0) + (\text{number of Fair ratings} \times 25) + (\text{number of Good ratings} \times 50) + (\text{number of Very Good ratings} \times 75) + (\text{number of Excellent ratings} \times 100)}{(\text{Total number of patient responses} - \text{number of blank/spoilt})} = \frac{(4 \times 0) + (14 \times 25) + (61 \times 50) + (76 \times 75) + (51 \times 100)}{(209 - 3)} = 14,200/206$$

Your mean percentage score for Q1 = 69%

Please note that the scoring scale used to calculate the mean percentage scores was updated in October 2009 in line with feedback from practices and health professionals. Prior to this time a -33 to 100 scale was used, where poor = -33.3333%, fair = 0%, good = 33.3333%, very good = 66.6667% and excellent = 100%.

### Explanation of quartiles

In statistics a quartile is any one of the three values that divide data into four equal parts, each part represents ¼ of the sampled population.

Quartiles comprise:

Lower quartile, below which lies the lowest 25% of the data

The median, cuts the data set in half

Upper quartile, above which lies the top 25% of the data

Please note that the benchmarks presented in this report are based on data obtained from a volunteer sample of practices, and as such may be artificially high.

Question	Your mean score (%)
Q1 Opening hours satisfaction	69

Benchmark data (%)*				
Min	Lower quartile	Median	Upper quartile	Max
40	63	67	71	99

8390

\*Based on data from 3,157 practices carrying out 3,834 surveys between April 2008 and March 2012 with 25 or more responses.

## Supporting documents

Page by page guide to the interpretation of your report

### Page 1

The frequency distribution table (table 1) shows the number of patient ratings from poor to excellent and the number of 'blank/spoilt' responses for every question (a blank response is where a patient did not respond to the question and a spoilt response is where more than one tick box option was chosen or if the questionnaire was defaced). If these values are added up, for any one question, this will equate to the total number of patients surveyed (shown in the top right hand corner of the page). This table clearly shows the degree of satisfaction patients have with each aspect of the practice considered. Please note the spread of the ratings. Are they widely spread or closely packed around one or two specific ratings? One or two higher or lower ratings can make a big difference to your mean percentage scores illustrated in tables 2 and 3.

### Page 2

The mean percentage score and benchmark table (table 2) illustrates your mean percentage scores for each question calculated from the data in table 1. Each score is the mean (average) score calculated from valid patient ratings (i.e. not the blank/spoilt responses) expressed as a percentage (see score calculation sheet also in the supporting document section of your report). It has been established by our statisticians that the reliability of your patient feedback for any one question may be marginally reduced if less than 25 valid patient responses is achieved (this number can be determined from table 1). In the event that there are less than 5 patient responses, the corresponding score for the question will not be illustrated.

Your scores have been displayed in colour coded boxes to indicate how your score falls within the benchmark data (within the highest 25%, the middle 50% or the lowest 25% of all the mean percentage scores achieved by all practices in the benchmark sample). The provenance of the benchmark data is provided in the footer below the table.

Graph 1 illustrates your mean percentage scores in ascending order of performance with benchmark means from all participating practices.

### Page 3

Table 3 and graph 2 are the same as for page 2, but with benchmarks provided relevant to your practice list size. Evidence indicates that practices with smaller list sizes tend to perform better than those with larger list sizes.

### Page 4

Table 4 shows the number of patient responses from each 'demographic' group detailed on the questionnaire i.e. age, gender, if the patient saw their usual practitioner or not and the number of years attending the practice. Demographic category mean percentage scores are calculated from all the ratings from all questions for that demographic group. Associated benchmark mean scores relevant to your practice list size are also provided.

The same criteria concerning reliability of the feedback as explained in Page 2 above applies.

### Page 5

Table 5 lists your current scores for each question together with scores from your last 3 surveys (if applicable) for comparison.

### Page 6

Patient comments usually reflect scores achieved. The IPQ was designed to simulate the patient's chronological journey through their visit to the practice. Although the questions in the IPQ are generic, comments can pinpoint specific issues identified by the patient from any part of this journey. If there is a particular problem within the practice e.g. getting through in the morning on the telephone or the lack of chairs in the waiting room suitable for the elderly, this can be clearly picked up in the themes and frequency of comments.

In order to ensure patient anonymity, any personal identifiers are removed. In the unlikely event that we receive a written comment which might relate to serious professional misconduct (e.g. allegations of sexual assault), the comment would be referred to our Clinical Associate who would discuss the matter with you.



# Improving Practice Questionnaire



OFFICE USE ONLY	Org ID
	Survey ID
	Practitioner ID

## You can help this general practice improve its service

- This practice would welcome your honest feedback
- Please read and complete this survey after you have seen the
- All the information provided by patients is put together in a report for the practice. Your answers will not be identifiable. Any comments you make will be included but all attempts will be made to remove information that could identify you.
- Once completed, please return this survey to reception in the envelope provided

Please mark the box like this  with a blue or black ball-point pen. If you change your mind just cross out your old response and make your new choice.

**When giving your feedback, please only consider the consultation you have had today.**

### About the practice

	Poor	Fair	Good	Very good	Excellent
1 Your level of satisfaction with the practice's opening hours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Ease of contacting the practice on the telephone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Satisfaction with the day and time arranged for your appointment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Chances of seeing a doctor/nurse within 48 hours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Chances of seeing a doctor/nurse of <u>your</u> choice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Opportunity of speaking to a doctor/nurse on the telephone when necessary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Comfort level of waiting room (e.g. chairs, magazines)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 Length of time waiting in the practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### About the doctor/nurse (*whom you have just seen*)

	Poor	Fair	Good	Very good	Excellent
9 My overall satisfaction with this visit to the doctor/nurse is	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 The warmth of the doctor/nurse's greeting to me was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11 On this visit I would rate the doctor/nurse's ability to really listen to me as	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12 The doctor/nurse's explanations of things to me were	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13 The extent to which I felt reassured by this doctor/nurse was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14 My confidence in this doctor/nurse's ability is	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15 The opportunity the doctor/nurse gave me to express my concerns or fears was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16 The respect shown to me by this doctor/nurse was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17 The amount of time given to me for this visit was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please turn over ↶



### About the doctor/nurse (continued....)

		Poor	Fair	Good	Very good	Excellent
18	This doctor/nurse's consideration of my personal situation in deciding a treatment or advising me was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19	The doctor/nurse's concern for me as a person on this visit was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20	The extent to which the doctor/nurse helped me to take care of myself was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21	The recommendation I would give to my friends about this doctor/nurse would be	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### About the staff

		Poor	Fair	Good	Very good	Excellent
22	The manner in which you were treated by the reception staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23	Respect shown for your privacy and confidentiality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24	Information provided by the practice about its service (e.g. repeat prescriptions, test results, cost of private certificates etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Finally

		Poor	Fair	Good	Very good	Excellent
25	The opportunity for making compliments or complaints to this practice about its service and quality of care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26	The information provided by this practice about how to prevent illness and stay healthy (e.g. alcohol use, health risks of smoking, diet habits etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27	The availability and administration of reminder systems for ongoing health checks is	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28	The practice's respect of your right to seek a second opinion or complementary medicine was	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Any comments about how this **practice** could improve its service?

Any comments about how the doctor/nurse could improve?

The following questions provide us only with general information about the range of people who have responded to this survey. No one at the practice will be able to identify your personal responses.

<p>How old are you in years?</p> <p><input type="checkbox"/> Under 25</p> <p><input type="checkbox"/> 25-59</p> <p><input type="checkbox"/> 60+</p>	<p>Are you:</p> <p><input type="checkbox"/> Female</p> <p><input type="checkbox"/> Male</p>	<p>Was this visit with your usual clinician?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>	<p>How many years have you been attending this practice?</p> <p><input type="checkbox"/> Less than 5 years</p> <p><input type="checkbox"/> 5-10 years</p> <p><input type="checkbox"/> More than 10 years</p>
---	---	---	--

**Thank you for your time and assistance**

# *Certificate of Completion*

This is to certify that

**Bunbury Medical Practice**

Vicarage Lane  
Bunbury  
Tarpoley  
CHESHIRE  
CW6 9PE

**Practice List Size: 5000**

**Surveys Completed: 209**

has completed the

## Improving Practice Questionnaire

Completed on 13 February 2013



**Michael Greco**  
Director



Thank you to all patients who participated in this survey.  
By letting the practice know your views, positive changes can be made for the benefit of all patients.